**Orientation Employee/ Contractors Check List**

 Copy of All Tickets and Client Orientations given presented before hiring

* Drug and 12 panel Alcohol Test
* Fit Test
* Orientation Package and Quiz
* Invoicing, Time Sheets and Payroll
* SFM Emergency Response (contacts)
* Drive Authorization Form
* Office/Shop Orientation
* Practical Hands on Training
* Orientation Video of policies
* Job Descriptions
	+ Breathing Air Trailer Technician
	+ CSE Rescue
	+ Breathing Air Trailer Bottle Watch
	+ Confined space entry monitor
	+ Medical EMR, PCP, ACP, RN
	+ Medical Malpractice Insurance and a Class 4 Driver’s License required for Medical Personnel
* Breathing Air Trailer Orientation and Quiz
* Bump/ Calibration manual and docking station
* SCBA/ SABA
* Breathing Air Trailer
* MTC

**Acknowledgement**

I acknowledge that I have gone through Safety First Muirhead’s Ltd. full Training Orientation I agree to follow all policies and procedures and conduct my self in a professional manner.

Agreed to by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

